



**JEDCO Quarterly Board of Commissioners Meeting  
November 21, 2019 8:30 A.M.  
JEDCO Administration Building  
700 Churchill Parkway, Avondale, LA 70094**

**MINUTES**

- Call to Order:** 8:30 a.m.
- Attendance:** Jimmy Baum, Mario Bazile, Barry Breaux, Lloyd Clark, Anthony DiGerolamo, Joe Ewell, Lesha Freeland, Roy Gattuso, Tom Gennaro, Brian Heiden, Larry Katz, Michael Kraft, Keith Merritt, Tricia Phillipott, Mayra Pineda,
- Staff:** Jerry Bologna, Cynthia Grows, Annalisa Kelly, Pamela Manuel, Scott Rojas, Penny Weeks
- Absences:** Mickal Adler, Bruce Dantin, Josline Frank, Teresa Lawrence, Stephen Robinson, Floyd Simone
- Attorney:** Reed Smith – Jefferson Parish Attorney’s Office
- Guests:** Diane Roussel – Parish President’s Office  
Ed Webb – World Trade Center, New Orleans  
Jennifer Day and Ella Camburnbeck – GCR, Inc.

**I. Call to Order – Chairman, Lloyd Clark**

Chairman Clark opened the meeting by welcoming the above guests and leading in the Pledge of Allegiance.

• **Approval of Board absences for today, November 21, 2019**

Jimmy Baum motioned, seconded by Tom Gennaro to excuse Mickal Adler, Bruce Dantin and Stephen Robinson. The motion passed unanimously.

• **Approval of JEDCO minutes for October 31, 2019**

Joe Ewell motioned, seconded by Mayra Pineda to approve the minutes. The motion passed unanimously.

• **October 2019 EDGE Implementation Progress Report – GCR, Inc.**

Ms. Jennifer Day reported on the progress since April 2019 related to the five industry clusters and the five cross-cutting issues. Thru October 2019, 20 percent of EDGE actions are complete, with 72 percent of EDGE actions in progress. Beginning in 2020, JEDCO will embark on the planning process for the next long-term Jefferson EDGE plan.

- **World Trade Center of New Orleans updates – Ed Webb**

Mr. Ed Webb, President and CEO, gave an overview of recent WTC activities and priorities. Mr. Webb stated he will continue to partner with economic development agencies and advocate at the local, state and federal level representing the needs of Louisiana businesses when it comes to policy that impacts international trade.

## **II. Public Comments on Agenda Items**

None

## **III. Unfinished and New Business**

- **Resolution authorizing the execution of letters of commitment for JEDCO's participation in two grant applications pertaining to Brownfield funds: 128(a) Small Technical Assistance Grant, whose lead applicant is LDEQ and under which JEDCO would serve as a subgrantee; and 104(k) Brownfield Assessment Grant, whose lead applicant is Jefferson Parish and under which JEDCO would serve as a coalition partner – Annalisa Kelley**

Roy Gattuso motioned, seconded by Joe Ewell to approve the resolution authorizing the execution of letters of commitment. The motion passed unanimously.

- **Resolution approving an Audit Contract for fiscal years ending December 31, 2019, 2020 and 2021 – Cynthia Grows**

The JEDCO Audit Committee met in late October to review three RFPs of CPA firms interested in serving as auditors for JEDCO for the years ending December 31, 2019, 2020 and 2021. The Audit Committee recommended for approval Richard CPAs.

Lloyd Clark motioned, seconded by Tom Gennaro, to approve the resolution authorizing the 3-year contract, as amended, with Richard CPAs. The motion passed unanimously.

- **Approval of Executive Employment Agreement – Chairman Clark**

Chairman Clark stated that the officers met with Jerry Bologna to review and discuss the renewal of Jerry's three-year employment agreement. Secretary Tom Gennaro noted that he and the other officers believe the new employment agreement will bring Jerry more in-line with his peers. The three-year employment agreement was made available for the Board of Commissioners to review. Roy Gattuso motioned, seconded by Mario Bazile to approve the three-year employment agreement. The motion passed unanimously.

- **Approval of Executive's 2020 Membership of professional, civic or other clubs – Chairman Clark**

The President & CEO must furnish to the Board of Commissioners annually a list of professional, civic or other clubs that he will be associated with. Payment or reimbursement of any expenses related to the President & CEO's participation in such clubs shall be subject to the provisions of Section 6.3 of the employment agreement.

On the motion of Roy Gattuso, second by Keith Merritt, the Board unanimously approved the following:

- Jefferson Chamber of Commerce - Board Member



- Catholic Charities Archdiocese of New Orleans (CCANO) –Board Member
- Fore!Kids Foundation – Board Member
- World Trade Center New Orleans (WTCNO) - Member
- International Council of Shopping Centers (ICSC) - Member
- International Economic Development Council (IEDC) - Member
- Louisiana Industrial Development Executive Association (LIDEA) – Member
- University Holy Cross – Board Trustee

- **JEDCO Nominating Committee Recommendations for 2020 Officers and Registered Agent**

The Committee met on October 31<sup>st</sup> and unanimously agreed to make the following recommendations:

- **2020 Officers and Registered Agent**  
Mickal Adler as Chairman, Teresa Lawrence as Vice Chairwoman, Tom Gennaro as Treasurer, Larry Katz as Secretary, and Jerry Bologna as Registered Agent.

Lesha Freland motioned, seconded by Keith Merritt to approve the 2020 Officers and Registered Agent. The motion passed unanimously.

- **JEDCO Nominating Committee Recommendations for 2020 Committees**

Jerry presented the list of members for each committee as recommended by the Nominating Committee and requested a motion for approval:

- **2020 Executive Committee**  
Mickal Adler, Mario Bazile, Lloyd Clark, Joe Ewell, Lesha Freland, Tom Gennaro, Larry Katz, Michael Kraft, Teresa Lawrence, Mayra Pineda, and Stephen Robinson
- **2020 Finance Committee and Chairman**  
Jimmy Baum, Barry Breaux, Bruce Dantin, Anthony DiGerolamo, Josline Frank, Roy Gattuso, Brian Heiden, Michael Kraft, Keith Merritt, Tricia Phillpott and Floyd Simeon
- **2020 Audit Committee**  
Mickal Adler, Keith Merritt and Stephen Robinson
- **2020 Bylaws Committee**  
Mickal Adler, Barry Breaux and Anthony DiGerolamo

➤ **2020 PILOT Review Committee**

Mario Bazile, Larry Katz, Keith Merritt, Jerry Bologna and Lacey Bordelon

Roy Gattuso motioned, seconded by Tom Gennaro to approve the list of committees. The motion passed unanimously.

• **JEDCO Nominating Committee for 2020**

In accordance with the JEDCO Bylaws, the five members will consist of the upcoming Chairman, the past two immediate chairs and two members selected by the Board:

1. Mickal Adler (2020 Chairman)
2. Lloyd Clark (Past Immediate)
3. Jimmy Baum (Past Immediate)
4. (Motion from the floor to appoint Joe Ewell)
5. (Motion from the floor to appoint Keith Merritt)

Jimmy Baum motioned, seconded by Roy Gattuso to appoint Joe Ewell and Keith Merritt. The motion passed unanimously.

• **Resolution recommending appointment to the Jefferson Parish Economic Incentive Fund Evaluation Committee for 2020**

By Parish Ordinance, JEDCO makes one appointment to this Committee and the Parish Council must approve the appointment. The Nominating Committee recommended the 2020 Chairman, Mickal Adler.

Keith Merritt motioned, seconded by Barry Breaux to approve the recommendation of Mickal Adler. The motion passed unanimously.

• **Resolution appointing Directors to Forward Jefferson Corporation for 2020**

The FORJ bylaws stipulate appointments shall come from JEDCO. The Nominating Committee recommended the following appointments:

Mickal Adler, Mario Bazile, Lloyd Clark, Joe Ewell, Lesha Freeland, Tom Gennaro, Larry Katz, Michael Kraft, Teresa Lawrence, Mayra Pineda, and Stephen Robinson

Roy Gattuso motioned, seconded by Keith Merritt to approve the recommendation from the Nominating Committee. The motion passed unanimously.

• **Resolution appointing Directors to JEDCO Development Corporation for 2020**

The JEDCO Development Corporation bylaws stipulate appointments shall come from JEDCO. The Nominating Committee recommended the following appointments:

Jimmy Baum, Barry Breaux, Bruce Dantin, Anthony DiGerolamo, Josline Frank, Roy Gattuso, Brian Heiden, Michael Kraft, Keith Merritt, Tricia Phillipott and Floyd Simeon

Brian Heiden motioned, seconded by Lesha Freeland to approve the recommendation from the Nominating Committee. The motion passed unanimously.

**IV. Monthly Financial Report**

- October 2019 – **Cynthia Grows**

Brian Heiden motioned, seconded by Jimmy Baum to approve the report as presented. The motion passed unanimously.

**V. President & CEO Report – Jerry Bologna**

- The JEDCO Nominating Committee selected two winners for the 2019 JEDCO Small Business of the Year Award: Magnolia Physical Therapy and High Level Hearing Technology. Both businesses will be presented with the award at the December 5<sup>th</sup> JEDCO Annual Luncheon. Commissioners were reminded to RSVP for the December 5<sup>th</sup> luncheon.
- Avondale Marine update: Jerry continues to participate in meetings with two promising prospects interested in the Avondale site. Both companies are in the process of negotiating deals.
- Jerry informed the Board that at the December Executive Committee meeting, the Board may be asked to consider for approval the second conveyance of assets under the Laitram PILOT.
- Commissioners were asked to complete the State required Ethics Training before December 31, 2019.

**VI. Other Updates or Comments from the JEDCO Board of Commissioners**  
None

**VII. Adjournment** – Brian Heiden motioned, seconded by Tom Gennaro to adjourn. The motion passed unanimously.



Tom Gennaro

JEDCO Secretary

Minutes for November 21, 2019